

KANSAS APPRENTICESHIP COUNCIL MINUTES

September 13, 2022

Call to Order: Tony Naylor

Roll Call: KAC Members

Dr. Jennifer Seymour, Vice President of Gen. Ed & Applied Tech, WSU, Andover, KS

Gene Sicard, Assistant Business Manager, IBEW 304, Topeka, KS

Neelima Parasker, President and CEO Snap IT Solutions, Overland Park, KS

Michael Gibson – Executive VP of Associated General Contractors, Andover, KS

Tony Naylor, Training Director, Wichita Electrical JATC, Wichita, KS

Alise Martiny, WF Development Mgr, Greater KC Building & Construction Council, KC, MO

Roy Konkey – Retired Apprenticeship Training Representative for the Federal Department of Labor

Katy Reynolds – Chief Operating Officer, Greely County Health Services, Tribune, KS

Dr. Mark Johnson – Professor of Workforce Development, Pittsburg State University, Pittsburg, KS

Mathew Flerlage – Business Agent, Carpenters Association of Kansas and Missouri, Kansas City, MO

Department Staff

Shonda Atwater, Director of Internships and Apprenticeships, Topeka, KS

Dona Thompson, Apprenticeship Program Grant Coordinator, Pittsburg, KS

Tambra Miller, Apprenticeship MGF Sector Coordinator, Lawrence, KS

Guests

Mike Beene, Employment Services Director, Topeka, KS

Approval of Minutes: June 14, 2022; ***Mark moved to approve. Alise seconded. Motion Adopted 10 in favor, 0 opposed.***

Directors Report: Shonda Atwater*

- Executive Order 2207
 - Quotes for website – send to Shonda
 - Shonda shared Executive Order 2207; another release to the media
- Apprenticeship Champion Pilot Project
 - KS SHRM
 - Dodge City EDC
 - EDC in NE Kansas
 - Statewide agriculture organization in the works
- To the Stars Nominations
 - City of Augusta
 - Dwayne Peaslee Technical Center
 - Great Bend Economic Development
 - IBEW Local #304

- KS Workforce Alliance
- SnapIT Solutions
- Spirit AeroSystems
- Activity with statewide divisions
 - Kansas State Department of Education – teacher educator apprenticeship program
 - KS Board of Nursing – LPN/RN
 - KS Department of Revenue – CDL apprenticeship programs
 - KS Department of Transportation – IJA funding
 - KS Board of Regents
 - KS Department of Agriculture
- Marketing
 - New website 1 of 2 launches up.
 - Need headshots for KAC
 - Need more photos from existing apprenticeship programs
 - Social media
 - New logo
 - Additional Marketing Materials
- National Apprenticeship Week Summit, Nov 17th
 - Proclamation is being reviewed and will be voted on via Microsoft Teams
- Program Audit Review
 - Tony inquired if we would be provided copies of the documents/self-assessment. Shonda stated responsibilities will be part of the position; yes, they will be sent to members for review before beginning the audit process.

*see agenda

Program Managers Update: Chastity Troxel

SAEEI intermediary sponsors have added occupations

Flagship event upcoming.

*see Agenda

Managers Update: Dona Thompson

RAPIDS update; all sponsors have access and have implemented direct use for processes moving forward

Upcoming Champion training; educating out sponsors and potential sponsors

Newly approved programs and upcoming, youth

Presenting at several Superintendent Council Meetings

*see Agenda

Unfinished Business:

- KAC Strategic Plan

- Reviewed and described purpose of Strategic plan; members will identify goals that they will be responsible for. Allowing time to review before approval; assignment of responsibilities will be emailed to Shonda. Will be voted on via Microsoft Teams.
- KAC Policy Updates
 - Discussion about current title of Policy manual and description is better described as operation or Bi-Laws; need to change title. Vote. Neelima asked if SAA will require both Bi-law and policy to be in place. Shonda is verifying all information.

Mark moved to approve. Katy seconded. Motion Adopted 10 in favor, 0 opposed.

New Business: Shonda Atwater

- **National Apprenticeship Week – summit Nov 17**
- **Election of Officers, Vice Chairman**
 - Dr. Jennifer Seymour volunteered for Vice Chairman position.

Mark moved to approve. Katy seconded. Motion Adopted 10 in favor, 0 opposed.

Public Meeting Agenda: <https://publicsquare.ks.gov/calendars/agency/2022/09/13/commerce/apprenticeship-council>

Posted on the weblink; no public in attendance

Q3 Meeting Date/Schedule:

December 13th, 2022 – virtual
March 14th, 2023 – in person
June 13, 2023 – virtual
September 12th, 2023 – virtual
December 12, 2023 – virtual

Adjournment: Tony Naylor