

## KANSAS APPRENTICESHIP COUNCIL MINUTES

December 13, 2022

**Call to Order:** John Clark Chairman of Kansas Apprenticeship Council

### **Roll Call:**

#### **KAC Member**

**Dr. Jennifer Seymour**, Vice President of Gen. Ed & Applied Tech, WSU, Andover, KS

**Gene Sicard**, Assistant Business Manager, IBEW 304, Topeka, KS

**Neelima Parasker**, President and CEO Snap IT Solutions, Overland Park, KS

**Tony Naylor** – Training Director, Wichita Electrical JATC, Wichita, KS

**Alise Martiny** – WF Development Mgr, Greater KC Building & Construction Council, KC, MO

**Roy Konkey** – Retired Apprenticeship Training Representative for the Federal Department of Labor

**Katy Reynolds** – Chief Operating Officer, Greely County Health Services, Tribune, KS

**Dr. Mark Johnson** – Professor of Workforce Development, Pittsburg State University, Pittsburg, KS

**John Clark, Chairman** – Training Director at Wichita Plumbers and Pipefitters

**Beverly Mortimer** – Senior Vice President of Programming, Jobs for America's Graduates

#### **Department Staff**

**Shonda Atwater**, Director of Internships and Apprenticeships

**Chastity Troxel**, Apprenticeship Program Manager

**Laura Hoppas**, Apprenticeship Healthcare Sector Coordinator

**Tambra Miller**, Apprenticeship MGF Sector Coordinator

#### **Guests**

**Mike Beene**, Under Secretary of Commerce, Topeka, KS

**Melody Head**, Program Coordinator, Registered Apprenticeship, Wichita, KS

**Brenda Corbin**, Registered Apprenticeship Program, Wichita, KS

**Approval of Minutes:** Motion by Dr. Mark Johnson ***moved to approve*** September 13, 2022 meeting minutes *Gene Sicard **seconded. Motion carried***

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#### **Directors Report: Shonda Atwater**

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- Apprenticeship Champion Pilot Project FY-2022
  - KS SHRM
  - Dodge City EDC

- Kansas Farm Bureau
- Wyandotte County EDC
- To the Stars Nominations
  - \*Refer to agenda for list of people nominated
  - **Sprit AeroSystems was the winner**
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- Activity with statewide divisions
  - Kansas State Department of Education – teacher educator apprenticeship program
  - KS Board of Nursing – LPN/RN
  - KS Department of Revenue – CDL apprenticeship programs
  - KS Department of Transportation – IJA funding
  - KS Board of Regents
  - KS Department of Agriculture
  - KS Hospital Association – State board of nursing
- Marketing
  - New website 1 of 2 launches up.
  - Need headshots for KAC
  - Need more photos from existing apprenticeship programs
  - Social media
  - New logo
  - Additional Marketing Materials
  - Annual Review is done
  - Anything else you need
- National Apprenticeship Week Summit, Nov 17<sup>th</sup>
  - Was success
  - Over 100 persons there
  - Celebrated new programs
- Program Audit Review
  - We did not have any response
  - Not well promoted
  - Released again due December 31, 2022
- New Program Approval Process
  - 2 ½ weeks turnaround time for approval
  - Staff has read through and made corrections and adjustments

- Tracking process of how long it takes from start to finish to be submitted to KAC
  - Approved 43 occupations
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**Program Managers Update:** Chastity Troxel

SAEEI intermediary sponsors have added occupations

Flagship event upcoming. SAEEI Grant brought on 7 intermediaries 43 registered occupation and 166 registered apprentices.

Peaslee Tech - looking at Auto tech, Court reporter

Hamilton-Ryker - looking into Justice Involved programs

Salina Regional Hospital – conversation on healthcare options

\*see Agenda for further updates

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**Managers Update:** Shonda Atwater

RAPIDS update; all sponsors have access and have implemented direct use for processes moving forward

Upcoming Champion training; educating out sponsors and potential sponsors

DOL accepted our proposal for “You Only” access

Look to future for Champions Training

\*see Agenda for further updates

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**Unfinished Business:**

- KAC Strategic Plan
  - 3 Year Strategic plan is posted to the website
  - Responsibilities need to be assigned
  - Dr. Mark Johnson, Alise Martiny, and Mike Gibson were a part of the committee
  - Dr. Johnson will reach out to committee to set up a call for next steps and assignment of KOA’s
- KAC Policy Updates – Bylaws
  - Discussion about current title of Policy manual and description is better described as operation or Bi-Laws; need to change title. Vote. Neelima asked if SAA will require both Bi-law and policy to be in place. Shonda is verifying all information.

- Committee will have these for review by next quarter
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**New Business:** Shonda Atwater

- **Affirmative Action** requirement for registered apprenticeship program
- Discussion had on additions and corrections
- See Agenda
  
- ***Alise Martini moved to push the approval to the FORMS link process. Neelima Parasker seconded motion carried***

Neelima Parasker pointed out that March 14<sup>th</sup> 2023 meeting is during spring break.

- **March 21<sup>st</sup> at 1pm** as an alternate date was discussed. In Person possibly.
  - **June 13, 2023**
  - **September 12, 2023**
  - **December 12, 2023**
  
  - ***Dr Mark Johnson moved to approve 2023 meeting dates. Dr. Jennifer Seymour seconded motion carried (John volunteered in person in Wichita March 21<sup>st</sup>)***
  
  - **2024 Meeting plans**  
March 19, 2024  
June 11, 2024  
Sept. 10, 2024  
December 10, 2024
  
  - ***Dr Mark Johnson moved to approve. Alise Martiny seconded motion carried.***
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**Public Meeting Agenda:**

<https://publicsquare.ks.gov/calendars/agency/2022/09/13/commerce/apprenticeship-council>

Posted on the weblink; no public in attendance

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**Q3 Meeting Date/Schedule:**

December 13th, 2022 – virtual

March 21<sup>st</sup>, 2023 – in person

June 13, 2023 – virtual

September 12th, 2023 – virtual  
December 12, 2023 – virtual

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**Adjournment:** John Clark

***Neelima Parasker moved to approve. Alise Martiny seconded meeting adjourned***