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## Appendix D

### EMPLOYER ACCEPTANCE AGREEMENT

#### ADOPTED BY

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DEVELOPED IN COOPERATION WITH THE  
U. S. DEPARTMENT OF LABOR OFFICE OF APPRENTICESHIP  
& KANSAS REGISTERED APPRENTICESHIP OFFICE

*Employer:* \_\_\_\_\_



**Appendix D**  
**EMPLOYER ACCEPTANCE AGREEMENT**

The undersigned employer hereby subscribes to the provisions of the Apprenticeship Standards formulated and registered by the \_\_\_\_\_ and agree(s) to carry out the intent and purpose of said Standards for \_\_\_\_\_ and accompanying Appendices and to abide by the rules and decisions of the Sponsor established under these Apprenticeship Standards. The undersigned employer further agrees to allow the \_\_\_\_\_ to access the employer's records to confirm compliance with the terms of the Apprenticeship Standards and requirements of 29 CFR Part 29, subpart A, and Part 30. \_\_\_\_\_ have been furnished a copy of the Standards and have read and understood them, and request certification to train apprentices under the provisions of these Standards. On-the-job, the apprentice is hereby assured qualified training personnel and adequate supervision during the apprenticeship. The training should follow the approved Work Process Schedule and Related Instruction Outline including the rotation of tasks. The employer further agrees to follow the selection procedures per the approved Standards consistent with the requirements set forth in 29 CFR § 30.10(b). This employer acceptance agreement will remain in effect until canceled voluntarily or revoked by the Sponsor, Employer, or the Registration Agency.

\_\_\_\_\_  
*(Print Name of Employer Representative)*

\_\_\_\_\_  
*(Print Name of Sponsor Representative)*

**Signed:** \_\_\_\_\_  
*(On Behalf of Employer)*

**Signed:** \_\_\_\_\_  
*(On Behalf of Sponsor)*

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Employer Title: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

NAICS Code: \_\_\_\_\_

Employer Identification Number (Required): \_\_\_\_\_

cc: Registration Agency



**(New Page for each occupation)**

**EMPLOYER MODIFICATIONS TO STANDARDS OF APPRENTICESHIP AND APPENDICES**

**OCCUPATION TITLE:** \_\_\_\_\_

**O\*NET-SOC CODE:** \_\_\_\_\_

**RAPIDS CODE:** \_\_\_\_\_

Company employs \_\_\_\_\_ total workers.

Company employs \_\_\_\_\_ Journeyworkers.

**Standards of Apprenticeship**

**SECTION I B. - Minimum Qualifications (If not same as Standards)**

An apprentice must be at least \_\_ years (Enter an age of at least 16 years) of age, except where a higher age is required by law, and must be employed to learn an apprenticeable occupation. Please include any additional qualification requirements as appropriate (optional):

- There is an educational requirement of \_\_\_\_\_
- There is a physical requirement of \_\_\_\_\_
- The following aptitude test(s) will be administered \_\_\_\_\_
- A valid driver's license is required.
- Other \_\_\_\_\_

**SECTION I D. - RELATED INSTRUCTION**

Hours Instruction Provided:  during Work Hours /  during Non-Work Hours /  Both

Apprentice  **will** /  **will not** be paid for hours spent attending related instruction classes during non-work hours.

**Appendix A Changes – Wage Scale - Work Process Schedule - Related Instruction Outline**

Not Applicable /  Attached

**Selection Procedure:**

Not Applicable /  Attached

**Appendix C Changes - Affirmative Action Plan**

Not Applicable /  Attached

